Money Matters Finance Newsletter

October 2019

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Charity Commission Annual Return

A reminder that all churches which are registered as charities (have a charity number) MUST complete their annual Charity Commission return by 31st October 2019. This is a legal requirement and failure to complete this can have implications for insurance and can limit access to grant funding and utility contracts. Information on how to complete the return can be found here and the portal for submitting returns is here.

Additionally, any churches which are not yet registered and whose income was at or over £100,000 in 2018 MUST register with the Charity Commission by 31st October. If you believe that your income was over £100,000 as a one-off you MUST write to the Charity Commission asking for a determination that you do not need to register. You can read more about registering and determination letters here.

Statutory Fees for Weddings and Funerals: Q3 2019

A reminder that your quarterly statutory fee returns will be due from October for the three months: July to September. You can find the return form here. Please return it to Elaine Saunders. If you have received no eligible fees please email Elaine indicating a Nil Return.
Data Developments Training Days

Data Developments, who produce the Finance Coordinator bookkeeping package and the Donations Coordinator and MyGiving. Online donations management packages, will be running training events in Heathrow during the first week of November.

On Monday 4th, Tuesday 5th and Wednesday 6th November they will be running Finance Coordinator training.

On Monday 11th November they will be running MyGiving. Online training and on Wednesday 12th November they will run Donations Coordinator training.

Finally, they have added an afternoon training session on their new online bookkeeping software package – MyFundAccounting. Online on the afternoon of Wednesday 6th November.

More information is available here.

Changes to the Area Finance Adviser Team

In the coming months there will be two major changes to the Area Finance Advisers team.

Mary Spredbury – From mid-November Mary will be reducing her work at the Diocese to three days per week. This means that after twenty-one years she will be passing the Two Cities (formerly Westminster) adviser position to Martin Hornbuckle who has recently joined as the Stepney Area Finance Adviser.

Mary will be continuing as the permanent Kensington Area Finance Adviser.

Joshua Townsend – From December Joshua will be moving to the Diocese of Oxford where he will be taking up the position of Generous Giving Adviser. Joshua will be available until the 20th November and recruitment for a replacement Willesden adviser will begin soon.

Joshua commented: Although I have only been Willesden Adviser for two years I feel that my time with the Area will always stay with me. I am grateful to all the clergy and laity who have made me feel welcome and supported me over the two years and I hope I have been able to provide support and reassurance to you and to bring a new vitality to the Finance Adviser role. The spiritual growth and financial wellbeing of the churches in Willesden will forever remain in my prayers.
### Contact Details for the Area Finance Advisers

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Area</th>
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<tbody>
<tr>
<td>Mary Spedbury</td>
<td>020 7932 1245</td>
<td>for Kensington</td>
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<tr>
<td>Martin Hornbuckle</td>
<td>020 3837 5018</td>
<td>for Stepney and Two Cities</td>
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<tr>
<td>Julie Churchyard</td>
<td>020 3837 5015</td>
<td>for Edmonton</td>
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<tr>
<td>Joshua Townson</td>
<td>020 3837 5014</td>
<td>for Willesden (to 20th November)</td>
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